



## Physician's Report of Workers' Compensation Injury INSTRUCTIONS / DEFINITIONS

This form is required by the Workers' Compensation Rules of Procedure *Rule 16, 7 CCR 1101-3* to report all information specific to this workers' compensation injury.

*Complete all applicable fields and attach your narrative report that further describes and supports your findings. Your narrative report does not replace this form.*

1. **Report Type and Exam Date:** Check "Initial" if this is the first visit related to this described injury. Check "Progress" when a change in condition, diagnosis, or treatment occurs. Check "Closing" if the injured worker is at MMI, requires an impairment rating, or is discharged from care. On "Exam Date," include the date of the office visit, if applicable.
2. **Case Information:**
  - ♦ **Date of Injury:** Date of this injury.
  - ♦ **Injured Worker:** Name of the injured worker.
  - ♦ **Social Security #:** The injured worker's social security number.
  - ♦ **Date of Birth:** The injured worker's date of birth.
  - ♦ **Insurer Claim #:** The name of the insurance carrier or self-insured employer associated with the claim.
  - ♦ **Employer Name:** The name of the employer associated with the claim.
3. **Initial Visit:**
  - a. Describe how the accident or injury occurred in the injured worker's words.
  - b. Check the applicable box regarding physician's objective findings.
4. **Current Work Status:** Current work status as related by injured worker.
5. **Work-Related Medical Diagnosis(es):** State the injured worker's work-related medical diagnosis(es).
6. **Plan of Care:**
  - a. **Treatment Plan:** Complete all applicable portions regarding treatment. Indicate frequency and duration.
    - ♦ **Diagnostic tools/tests:** EMG, MRI, CT-scan, etc.
    - ♦ **Procedures:** Any medical procedure including surgical procedures, castings, etc.
    - ♦ **Therapy:** Physical therapy, occupational therapy, home exercise, etc. Include plan specifications.
    - ♦ **Medications:** Antibiotics, analgesics, anti-inflammatory drugs, etc.
    - ♦ **Supplies:** Durable medical equipment, splints, braces, etc.
    - ♦ **Other:** Any treatment not covered above.
  - b. **Work Status:** Check the applicable work status box(es). List date(s) and hours as appropriate.
  - c. **Limitations/Restrictions:** Check the applicable box(es) regarding any medical or physical limitations or restrictions including temporary or permanent restrictions.
7. **Follow-up Care and Referrals:**
  - a. Provide the date of the next scheduled appointment
  - b. If a referral was made to another provider, supply that provider's name and phone number. Designate who is to make the referral appointment.
  - c. If the authorized physician refuses to provide medical treatment to an injured worker or discharges the injured worker from medical care for nonmedical reasons when the injured worker requires medical treatment to cure and relieve the effects of the work injury, then the physician must, within three (3) business days from the refusal or discharge, provide written notice of the refusal or discharge by certified mail, return receipt requested, to the injured worker and insurer. The notice must explain the reasons for the refusal or discharge and must offer to transfer the injured worker's medical records to any new authorized physician upon receipt of a signed authorization to do so from the injured worker. For a template letter, flowchart, and information on reimbursement, refer to Desk Aid #15 on the Division website.
8. **Maximum Medical Improvement (MMI):** Check the applicable box(es). List additional information as appropriate. MMI means a point in time when any impairment resulting from the injury has become stable and when no further treatment is reasonably expected to improve the condition.
9. **Maintenance Care after MMI:** In some cases, MMI may be unknown because the injured worker has not returned for care.
10. **Permanent Medical Impairment:** Check the applicable box(es). If the injury will cause a permanent impairment, an impairment rating performed by a Level II accredited physician is required. If an impairment rating is given, attach the worksheets required by the Division and a report describing the extent of the injured worker's impairment rating.
11. **Physician Information:** List the name, license number, and telephone number of the physician responsible for the report.  
**The physician responsible for the report must sign and date the report.**